

CHSAA TRANSFER

CHSAA – Colorado High School Activities Association

Any student who has established his/her athletic eligibility at a high school, and wants to move his/her athletic eligibility to Bear Creek High School by enrolling as a student at Bear Creek High School, is required to complete the **Transfer process** within CHSAA's digital platform, [PlanetHS](#).

1. If the student has not already created a PlanetHS account, begin by creating a student account associated with Bear Creek High School. This will apply primarily to out-of-state or foreign exchange students enrolling at BCHS. *Any student who has already played a CHSAA sanctioned sport at a Colorado high school should already have a PlanetHS Athlete account.
 - a. Send a text from mobile phone to phone # 69274. Body of the text should read: S41564, Bear Creek's school code.
 - b. PlanetHS will text a link to student's phone
 - c. Open the link, which will send you to PlanetHS
 - d. Create "Student" account
 - e. SAVE!

OR

- a. Login to Student Account, if student already has a PlanetHS account.
2. Student's **parent creates a Parent Account** in PlanetHS.
 3. **Link** Parent and Student accounts.
 4. Open the "Transfer" tab and fill out the Parent and Student portions. SAVE. Within the Parent portion, emails and phone numbers for the "Sending" Athletic Director and "Receiving" Athletic Director are required. PlanetHS sends emails about the transfer to the "sending," or previous, high school's Athletic Director and the "receiving," or new, high school's Athletic Director.

For any questions related to the Transfer process or PlanetHS (www.planeths.com) contact Bear Creek High School's Athletic Office:

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[Click here for information about the CHSAA rules](#)